



Chairman: Cllr. George McGarr OBE

Minutes of the Scaleby Parish Council meeting held on Tuesday 24 September 2024 at 7.30pm in Scaleby Village Hall.

Present: G McGarr OBE (Chair), S Brown, M Grant, G Little, R Marston, L Thompson

Also Present: N Phillips (Clerk/RFO)

65. **APOLOGIES FOR ABSENCE** - received apologies and approved reasons for absence from Cllr Moore
66. **MINUTES OF THE COUNCIL MEETING held on 23 July 2024** - authorised the chair to sign, as a correct record, the minutes of the meeting held on 23 July 2024.
67. **DECLARATIONS OF INTEREST/REQUESTS FOR DISPENSATION - none**
- Register of Interests: Councillors are reminded of the need to update their register of interests
 - To declare any personal interests in items on the agenda and their nature
 - To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for the relevant items)
 - To make any requests for dispensation
68. **Exclusion of Press and Public (Public Bodies Admission to Meetings Act 1960) none**
69. **PUBLIC PARTICIPATION none present**
70. **CUMBERLAND COUNCILLOR REPORTS– none present**
71. **POLICE MATTERS –resolved** not to submit any matters to the Local Focus Hub.
72. **PLANNING APPLICATIONS -**

- resolved to submit observations on the following applications

24/0539	Stoneknowe Villa, Scaleby, Carlisle, CA6 4LS	Erection Of Two Storey Extension To Provide Lift Enclosure; Associated Alterations
No observations		

- Noted the following applications were granted approval

24/0305	Scaleby Village Hall, Scaleby, Carlisle CA6 4LJ	Proposed Refurbishment Of Village Hall Comprising Demolition Of Existing Extensions; Erection Of Replacement Extension To Side And Rear To Provide New Entrance With Access Ramp, Kitchen, Store Room, Toilets And Plant Room
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22/0171	West Highberries Farm, Scaleby, Carlisle, CA6 4LD	Variation Of Condition 2 (Approved Documents) Of Previously Approved Application 22/0171 (Change Of Use Of Barns To 2no. Dwellings) To Amend The Approved House Designs
24/0423	Barclose Farm, Barclose, Scaleby, Carlisle, CA6 4LH	Conversion Of End Barn To Living Annexe Together With Balcony & External Steps

73. FINANCE

a. Payments- authorised schedule of payments totalling £890.70 (VN 25-34)

VN	Inv. Date	PAYEE	CHQ. NO/ Ref no	Purpose of Expenditure	AMOUNT £	VAT INCLUDED £	NET AMOUNT £
25	24/09/2024	Nick Phillips	Salary	Salary	257.20	0.00	257.20
26	24/09/2024	HMRC	475PW00174663	PAYE	59.80	0.00	59.80
29	24/09/2024	Starboard Systems Ltd	6977	Subscription	15.00	3.00	18.00
28	24/09/2024	Scaleby Village Hall	0	Room Rental	30.00	0.00	30.00
27	24/09/2024	HSBC	0	Bank Charges	8.00	0.00	8.00
34	25/09/2024	Nick Phillips	(Postage)	Expenses	2.70	0.00	2.70
30	25/09/2024	Scaleby Village Hall	0419	Room Rental (Holiday Club)	180.00	0.00	180.00
33	21/10/2024	Starboard Systems Ltd	0	Subscription	15.00	3.00	18.00
31	21/10/2024	Nick Phillips	Salary	Salary	257.20	0.00	257.20
32	21/10/2024	HMRC	475PW00174663	PAYE	59.80	0.00	59.80

- b. **Monthly reconciliation (July and August) –received and noted** the reconciliation and balances checked by Cllr McGarr.
- c. **Monthly budget update- received and noted**
- d. **Transfer to Unity Trust Bank –received an update on bank transfer – the majority of funds now transferred into Unity Trust bank with £8000 in the savings account.**
- e. **Closure of HSBC account –resolved to close the account with HSBC and transfer the remaining balance to Unity Trust Bank and authorised councillors to sign correspondence with the bank.**
- f. **resolved to put the following in place**



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- i. **Standing orders for Clerk's Salary and HMRC payments**
- ii. **Direct debit for Scribe accounting software**

74. **HIGHWAY MATTERS:** received, for information, any items relating to the highway and **Resolved** to ask the Clerk to report the following to the Highways Authority: Cllr MCGarr provided feedback that he had reported the flooding issue on the main road. Large pothole on road through Scaleby, Clerk to report.
75. Asset Register –received and discussed the following that councillors would check the actual number of grit bins and report back.
76. Hallburn Wind Farm project funding –received the following update : submission for grants was higher than the amount available and whilst a few were not successful many received a reduced settlement. The Village Hall was successful in two applications, for the annual fireworks and for building design and costings.
77. Polling District and place review –resolved not to submit any feedback.
78. NALC Model Financial regulations –resolved to adopt the model regulations
79. Flags at Village Hall –authorised the purchase of 3 flags which Cllr McGarr will source and provide an invoice to the Clerk.

80. Clerk's verbal report: to receive feedback on the following items

- a. Speed Indicator Devices
- b. Village Hall Fireworks- Agreed to make a grant donation of £400 towards the costs

81. Councillors' reports and items for future agenda

Cllr McGarr shared a report regarding the Village Hall – Village Hall Committee will be asking the Charity Commission to act as holding trustees with no cost to the Parish Council.

Finger posts have now all been restored

Fly tipping has been reported and dealt with.

The public footpath between dairy shed and farm is overgrown (W3W treatment.delight.appeal)– Clerk to report.

82. Date of next meeting

The next meeting of the Parish Council will take place on Tuesday November 26 2024 in Scaleby Village Hall at 7.30.

Agenda items to be submitted to the Clerk by 12 noon on Friday 15 November 2024.

Meeting closed at 20:10